



**Functions of the Content Development Oversight Group (CDOG),
a subcommittee of the Statewide Training and Education Committee**

CDOG Members

Oversee development and implementation of new common core curricula and curriculum revisions

- Determine learning objectives (subject to STEC approval), content and content revisions
- Provide guidance and oversight for the work of curriculum writers
- Review drafts of curricula (e.g., competencies, learning objectives, lesson plans, agenda, content, trainer tips, activities, PowerPoints, handouts, supplementary materials, etc.)
- Participate in conference calls to discuss drafts, approve final products, plan T4Ts, achieve consensus on decision items, and make recommendations to STEC. (In-person meetings may occasionally be required, although most collective work is accomplished through conference calls.)

CDOG Subcommittees

- Assist in developing a statewide system for sharing curriculum and TOL resources
- Other ad hoc duties as needed

CDOG Subject Matter Experts

- Assist in development of knowledge tests and embedded evaluations
 - Review test items and embedded evaluation scenarios for one or more content areas of the common core
 - Set cut-off scores

Description of CDOG responsibilities envisioned for fiscal period 2007-2008

Curricula Revision

Pursuant to the July 2007 review by the Macro Evaluation Team, CalSWEC distributed course level evaluation tools for the Big 7 curricula, with more detailed tools designed for the 2 new releases, *Child Maltreatment Identification, Part 2 – Sexual Abuse and Exploitation*, and *Child & Youth Development in a Child Welfare Context*. In order to obtain and present feedback on the common core curricula in a systematic manner, CalSWEC is requesting responses from trainers & RTAs/LA-IUC by no later than December 31, 2007. After this deadline, CalSWEC will proceed to compile the information provided from the evaluation tools. The compilation will then be reviewed by CDOG in winter 2008, and an in-person meeting is planned for March 20, 2008 to determine the revisions that should be made to refine these two curricula. Comments on the other Big 7 curricula will also be considered by CDOG at the March meeting to determine if any interim changes are necessary prior to the 3-year revision cycle recommended by STEC to CDSS. In order to contribute, CDOG members should be familiar with the curricula and review the compilation of evaluation tool results that CalSWEC will provide prior to the meeting. Similarly, CDOG subject matter experts should be familiar with the curricula and the evaluation tool results in their areas of expertise.

Training Evaluation Review

The work of CDOG subcommittees that pertains to specific content areas of the common core will also involve review of the evaluation components. This work will include, but not necessarily be limited to, review of test items and embedded case scenarios, and establishment of cut-off scores. As with the curriculum review, the two new curricula will be a main focus for training evaluation review. CDOG members and subject matter experts involved with CMI-1 will probably have at least one face-to-face meeting in this fiscal year. CDOG subject matter experts should be familiar with their specific curriculum, and the pre- and/or post-tests, or embedded evaluations, as applicable.

System for Sharing Training Resources

The CDOG subcommittee for sharing resources held its first conference call on August 9, 2007. Pursuant to this call and to direction from STEC, CalSWEC is in process of developing a survey form to identify common core curriculum resources and TOL activities. The subcommittee will review one or more survey drafts and pilot the survey. Once finalized, the survey will be made available on the CalSWEC website. Using survey results, CalSWEC will then be able to post new curriculum resources, or details about the resources, on its website. The survey will also be used to set priorities for the content areas of the common core that are in greatest need of further development. The subcommittee may also devise additional strategies supporting the statewide sharing of curriculum and TOL resources.

A word about process...

Members should identify in advance an alternate representative for occasions when they may not be available for a conference call or meeting. Members will still be afforded an additional week after the call or meeting to provide their comments to the group.

Questions

If you have questions about CDOG's function and members' responsibilities, please contact Phyllis Jeroslow, pjero@berkeley.edu. If your questions pertain to the evaluation process, please contact Leslie Zeitler, lzeitler@berkeley.edu.

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