



CALIFORNIA SOCIAL WORK EDUCATION  
CENTER  
UNIVERSITY OF CALIFORNIA, BERKELEY  
SCHOOL OF SOCIAL WELFARE

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**Aging Committee Charter**  
**September 2011**

**Committee Description**

*Related Bylaws:*

*The Aging committee shall be responsible for overseeing and leading curricula, stipend and any other social work education issues in the aging field.*

*(Article VIII, Section 1 (h))*

Additionally, CalSWEC's Aging Committee will focus on in service training, research and evaluation as it relates to the development of social work curriculum in the aging and adult services.

**Goals of the Committee:**

- To create and maintain a partnership of key stakeholders groups in education, social services, community partners, healthcare organizations, advocacy organizations for older adults, family members and caretakers.
- Develop and sustain a competent, diverse workforce and leadership capacity to meet the needs of an increasingly diverse population of aging Californians and their families.

**Functions of the Committee:**

- Articulate & review social work education and training needs in the aging field
- Identify emergent issues in curriculum, research and workforce development
- Develop education and training strategies to address emergent and promising practice
- Review current education and training activities and make recommendations for improvement
- Inform statewide education and training efforts using existing collaborative partners
- Enhance links between education and practice.
- Recommend communication strategies that articulate social work education and training needs and issues in aging-adult services.
- Maintain collaboration between counties, CDSS, universities, training entities, tribal organizations and diverse array of community partners
- Support efforts in healthy aging, continuum of prevention, intervention and end of life

## **Type of Representatives and Roles**

*Related bylaws:*

- Initiative Committees shall be comprised of a proportional representation of all groups who are constituents of the Center (*Article VII, Section 4*)
- Constituents of Center shall include the following:\*\*
  - a) The chief executive officers of Social Work programs in the state of California.
  - b) Representatives of the County Welfare Director Association, the Mental Health Directors' Association and representatives of Aging and Adult Services Directors.
  - c) Volunteers affiliated with the centers projects who attend committee meetings.
  - d) Consumers affiliated with the centers projects.
  - e.) Constituents representing additional areas of the public and/or not-for-profit sectors may be added as the focus of Center projects warrants, with the approval of the Board.  
(*Article III, Section 1*)

\*\* See Aging Charter addendum for list and description of constituent groups affiliated with the Aging Initiative. The meeting is open to all constituents of CalSWEC. CalSWEC Board members of the committee will be determined by the nominations committee of the board. Voting allocations for the committee members are outlined below.

## **Decision-making**

*Related bylaws:*

- Committee decisions. Each committee will establish a procedure for moving items from one committee to another committee. (*Article IX, Section 1*)
- Moving items for board approval/action. Once an Initiative Committee has voted in favor to move an item forward, it will be referred to the appropriate Permanent Committee to further develop the item if appropriate. Once the Permanent Committee has developed the item it will then move to place the item on the agenda of the Executive Committee. The Executive Committee will review and decide what action to take. If there is a vote in favor of moving the item to the full Board for action, the item will be placed on the Board meeting agenda for a vote. (*Article IX, Section 2*)

Aging Initiative Committee Decision making process:

The Committee will strive to make decision through consensus but if a vote is necessary, any motion will carry by simple majority of all active committee members both board and constituents.