## SOCIAL WORKER “TRAINING-TO-PRACTICE”

**CODEBOOK**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SurveyQuestion # | Variable(Abbreviated) | Variable Description/Name | Coding Scheme/Values | Level of Measurement |
|  | Date\_SW | Today’s Date | N/A | Nominal |
|  | AgenCon\_SW | Sponsoring Agency Contact | N/A | Nominal |
|  | CurPos\_SW | What is your current position? | N/A | Nominal |
|  | LongPos\_SW | How long have you served in your current position? | 1. 0 – 6 months
2. 7 months – 2 years
3. 2.5 years – 5 years
4. 5.5 years to 10 years
5. 10+ years
 | Ordinal |
|  | LongArea\_SW | How long have you worked in this field? | 1. 0 – 6 months
2. 7 months – 2 years
3. 2.5 years – 5 years
4. 5.5 years to 10 years

10+ years | Ordinal |
|  | Role\_SW | What is your role in the process of family finding and engagement?  | 1. Parent/ Community Partner
2. Child Welfare
3. CSE
4. Parent’s Attorney
5. CASA
6. GAL
7. Other Court Personnel
8. FFC
9. Probation
10. Other Law Enforcement
11. Service Provider
12. Other
 | Nominal |
|  | Train | Did you receive training as part of the Family Finding and Engagement program? | 1. Yes
2. No
 | Nominal |
|  | TrainDate | If yes, date of training | N/A | Nominal |
|  | Target | Target or non-target population | 1. Yes
2. No
 | Nominal |
|  | ImmUse  | Immediately following the Family Finding Training, I have used approaches and skills I learned? | 1. 0 times
2. 1 to 5 times
3. 6 to 10 times
4. 11 to 20 times
5. 20+ times
6. N/A
 | Ordinal |
|  | MonUse | One month following the Family Finding training, I have used approaches and skills I learned? | 1. 0 times
2. 1 to 5 times
3. 6 to 10 times
4. 11 to 20 times
5. 20+ times
6. N/A
 | Ordinal |
|  | CurFF | Does your current practice include family finding? | 1. Yes
2. No
 | Nominal |
|  | CurStaff | Does your practice draw from the work of staff at your agency dedicated to family finding? | 1. Yes
2. No
 | Nominal |
|  | CurAgy | Does your current practice draw from the work of other agencies that perform outreach to family members? | 1. Yes
2. No
 | Nominal |
|  | NumFamCon | About how many family members, on average, do you come into contact with for each case? | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | TimeWk | How much time per week does family finding take for each case? | 1. Less than 1 hour
2. 1 – 3 hours
3. 4 – 6 hours
4. 7 – 10 hours
5. 10+ hours
 | Ordinal |
|  | MatSeek | Which maternal family members do you routinely seek and attempt to contact? Check all that apply? | 1. Mother
2. (Mat)Grandmother
3. (Mat) Grandfather
4. (Mat) Aunt
5. (Mat) Aunt
6. (Mat) Uncle
7. (Mat) Uncle
8. (Mat) Great-aunt
9. (Mat) Great-uncle
10. Child’s cousin
11. Child’s cousin
12. Mother’s cousin
13. Child’s great grandmother
14. Other
 | Nominal |
|  | PatSeek | Which paternal family members do you routinely seek and attempt to contact? Check all that apply? | 1. Mother
2. (Pat)Grandmother
3. (Pat) Grandfather
4. (Pat) Aunt
5. (Pat) Aunt
6. (Pat) Uncle
7. (Pat) Uncle
8. (Pat) Great-aunt
9. (Pat) Great-uncle
10. Child’s cousin
11. Child’s cousin
12. Mother’s cousin
13. Child’s great grandmother
14. Other
 | Nominal |
|  | OthSeek | Which (other) family members do you routinely seek and attempt to contact? Check all that apply? | 1. Stepmother
2. Stepfather
3. Sister of step-parent
4. Brother of step-parent
5. Mother of step-parent
6. Father of step-parent
7. Child’s sister(s)
8. Child’s brother(s)
9. Family friend
10. Family friend
11. Other
 | Nominal |
|  | FamIden | For family members identified, what activities involve them during service provision? | N/A | Nominal |
|  | FamLoc | For family members located, what activities involve them during service provision? | N/A | Nominal |
|  | FamCon | For family members contacted, what activities involve them during service provision? | N/A | Nominal |
|  | SupPlan | What supports do you receive from the higher administration to engage families in the child’s service and permanency planning?  | N/A | Nominal |
|  | SupAct | What supports do you receive from the higher administration to engage family in the child’s service and permanency planning activities? | N/A | Nominal |
|  | Commit | What forms of long-term commitment do family members provide? | N/A | Nominal |
|  | FamMine | On average, how many family members do you find by mining he case file (check one) | 1. 0
2. 1 to 10
3. 11 to 20
4. 21 to 30
5. 31 to 40
6. N/A
 | Ordinal |
|  | FamOth | On average, how many family members do you find by other means, after you have mined the case file (check one) | 1. 0
2. 1 to 10
3. 11 to 20
4. 21 to 30
5. 31 to 40
6. N/A
 | Ordinal |
|  | SupeSup | My supervisor supports my efforts to locate and contact family(ies) | 1. Not at all
2. A little
3. Somewhat
4. Yes
5. N/A
 | Ordinal |
|  | StaffSup | We have staff support dedicated to family finding | 1. Not at all
2. A little
3. Somewhat
4. Yes
5. N/A
 | Ordinal |
|  | AddSkills | The training was valuable; I have additional skills in finding and communicating with extended family members | 1. Not at all
2. A little
3. Somewhat
4. Yes
5. N/A
 | Ordinal |
|  | PatMat | I have to work harder at finding paternal family (first 5 family members) than maternal family (first 5 family members) | 1. Not at all
2. A little
3. Somewhat
4. Yes
5. N/A
 | Ordinal |
|  | First5 | After the first 5 family members on each side, the differences between finding paternal and maternal family lessen? | 1. Not at all
2. A little
3. Somewhat
4. Yes
5. N/A
 | Ordinal |
|  | Perform | Family finding does not figure into my performance  | 1. Not at all
2. A little
3. Somewhat
4. Yes
5. N/A
 | Ordinal |
|  | A | FtmMtg\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| FTM Meeting | B | FtmMtg\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | FtmMtg\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | FtmMtg\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | FamInput\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Plan with Family input | B | FamInput\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | FamInput\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | FamInput\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
| 1.
 | A | FamDecMake\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Plan with family as main decision maker | B | FamDecMake\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | FamDecMake\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | FamDecMake\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | SupVisit\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Supervised Visitation | B | SupVisit\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | SupVisit\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | SupVisit\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | DiscPerm\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Discharge with permanency | B | DiscPerm\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | DiscPerm\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | DiscPerm\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | Follow\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Follow-up care | B | Follow\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | Follow\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | Follow\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | BevHlthRef\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Behavioral health services referred | B | BevHlthRef\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | BevHlthRef\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | BevHlthRef\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | BevHlthProv\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Behavioral health services provided | B | BevHlthProv\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | BevHlthProv\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | BevHlthProv\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | A | JobReadRef\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Job readiness services referred | B | JobReadRef\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | JobReadRef\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | JobReadRef\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | JobReadProv\_Man | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Job readiness services provided | B | JobReadProv\_Con | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | JobReadProv\_Pres | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | JobReadProv\_Inv | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |
|  | A | Other\_SW | The following activities were mandated by court order in over ½ of my cases? | 1. Yes
2. No
 | Nominal |
| Job readiness services provided | B | Other\_SW | The following activities were conducted in over ½ of my cases?  | 1. Yes
2. No
 | Nominal |
| C | Other\_SW | Select the family members who were present | 1. Child (Ch)
2. Mother (M)
3. Father (F)
4. Sibling (Sb)
5. Maternal Relative(MR)
6. Paternal Relative (PR)
7. Non-relative Extended Family (NRE)
 | Nominal |
| D | Other\_SW | Number of family members involved on average | 1. 0
2. 1 – 3
3. 4 – 6
4. 7 – 10
5. 10+
 | Ordinal |