## Meeting: Evaluation and Research Committee

**Date:** November 8, 2019  
**Time:** 9:00 AM – 11:30 AM  
**Location:** Oakland Airport Hilton

### Attendees
 Attendees: Kimberly Mayer, E. Maxwell Davis, Marissa O’Neil, Kari Beuerman, Mekada Graham, Sara Mullen

### Agenda/Topics
- Welcome
- Approval of Meeting Agenda
- Approval of Meeting Minutes of 4-23-19
- Updates: Reorganization of CalSWEC Central Evaluation & Research staff
- MHSA Retrospective study
- Title IV-E Retrospective study
- Data request re: SERVE prop

### Discussion

**Objective for today: What would we like this committee to accomplish/work on? (any particular projects?)**

- Review of April meeting minutes:
  - Looking at and revising Committee Charter:
    - Main edits are to statement of purpose for Evaluation & Research Committee.
    - Subcommittee title changed to Evaluation and Research
    - Committee had agreed to meet virtually in between in-person meetings (weren’t able to this summer/fall; will plan for the future).
  - Motion to approve April minutes: Sara Mullen, motion was seconded and approved.

- Reorganization of CalSWEC Central Evaluation & Research Staff:
  - Evaluation & research director position will not be filled for the time being.
  - Remaining evaluation & research staff members have been absorbed into program units and are working under the supervision of program directors rather than as part of a separate evaluation & research unit.
  - Changes reflect CalSWEC’s current movement from more focus on research to more focus on evaluation, related to deliverables specific by CDSS and other funders.

- Evaluation Project Updates:
  - Retrospective Survey on MHSA Stipend Program:
- Surveyed 2300 participants; 1100 complete surveys.
- Preliminary analyses of first 500 responses presented at SSWR in January 2019.
- White paper based on full analysis to be prepared in early 2020 and presented to Advisory Board.
  - Retrospective study on Title IV-E Program
    - Surveyed 5500 individuals – 1700 completed surveys.
    - Currently analyzing – presenting preliminary results at local meetings.
    - Should have summary report ready by end of November 2019.
- SERVE Proposal
  - Ongoing interest in serving Native American communities through the Title IV-E program.
  - Discussed focused on lack of available funding for this project at this time.

Open Discussion:
- Marissa: Concern about opportunities for research that aren’t being pursued due to funding/time limitations.
  - Could we leverage University partners/grad students to get the work done? (e.g., SERVE)
  - Would like to see SERVE proposal and see about Humboldt State’s interest in taking it on.
- Sara: How can this committee serve as a space/mechanism for identifying evaluation and research needs and thinking through how to resource these projects?
- Maxwell: Goal has been for this committee to facilitate connections between CalSWEC stakeholders with complementary needs, interests, and expertise in evaluation and research; how can we accomplish this?
- Interested in county retention info – are there any counties with high retention rates? If so, what is contributing?
- Plan to meet in between in-person meetings:
  - Advisory Board Zoom meeting scheduled for January.
  - Goal is for committee to meet after January meeting, but prior to April in-person meeting.
  - Plan to connect via webinar/phone meeting in February.
  - Committee co-chairs will take responsibility for organizing this and request support from CalSWEC staff as required.

## Conclusions
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