



# CalSWEC

California Social Work Education Center

*Leadership. Partnership. Workforce Development.*

Research and Evaluation Committee		
Date April 25, 2019	Time 9-11:30 p.m.	Location Post Room, Long Beach Marriott
Attendees (8)	Shelby Boston (Butte County), Debra Waters-Roman (USC), Michael Sumner (CalSWEC), Sara Michelle Mullen (CDSS), Virginia Rondero Hernandez (CalSWEC), Maxwell Davis (CalSWEC)	
	Co-Chairs: Kari Beuermen (Marin County), Peter Allen Lee, minutes (SJSU)	
Agenda/Topics		
	Welcome and Introductions (Kari)	
	Review and Context of Meetings (Virginia)	
	Open discussion about various topics: mission, purpose, funding, and future activities (see discussion below)	

Discussion	
Major Points	<ul style="list-style-type: none"> <li>• Reflection on use of technology and online meetings for CalSWEC. In general, the response is positive and CalSWEC will continue to pilot this option for some meetings. We can leverage technology to increase attendance and participation for these meetings and committee work.</li> <li>• Virginia reviewed charge of the committee and asked to ratify the charter language. In whatever way we shape the charter and activities, we must remember that CalSWEC is about workforce development.</li> <li>• Mike Sumner is the evaluator for all the stipend programs; Maxwell Davis has the content responsibility.</li> <li>• We should look for potential revenue streams while keeping in mind the feasibility and sustainability of CalSWEC. Low hanging fruit: Review of student papers. Think about mutual alliances and how to leverage these. Could possible ideas be to host symposiums, workshops, and CEUs regarding for evidence-based practice, evaluation strategies, investigative science, etc.? Think about return on investment. Also keep in mind that as county and other's budgets shrink, more units are doing in-house training for cost-saving. And, we do not want to be redundant with the RTAs (regional training academies). We need to think about our niche.</li> <li>• What are the goals for today? (1) Charter and committee description, and (2) method for keeping community together and active in-between the in-person meetings.</li> </ul>

- (1a) Mike read the draft of the committee description and charge.
- (1b) Proposed edit to bullet one: “Support the evaluation and research needs and efforts of CalSWEC Evaluation and Research staff, **including but not limited to the Title IV-E training and stipend program and social services workforce development**, as related to the fulfillment of CalSWEC contract **deliverables and related projects.**”
- (1c) Proposed edit to bullet two: “Work collaboratively with CalSWEC staff to identify new and innovative research and evaluation needs and ideas **consistent with CalSWEC’s mission**, and to proactively pursue external funding for projects of regional and statewide scope, including identifying funding opportunities and assisting with the pursuit of such opportunities by harnessing stakeholder resources to support CalSWEC’s efforts”
- (1d) change the committee name from “Research and Evaluation” to **“Evaluation and Research”**

**Motion to accept amended committee name and description**

- **Motion: Shelby Boston**
- **Second: Debra Waters-Roman**
- **All in favor, none against, no abstentions**
- **Motion Passed**

- (2a) Mike and Maxwell gave updates on the projects as a starter to discuss what the committee would like to do next, and how to keep active and in communication. Dissemination of information and updates about projects would be useful to stakeholders.
- (2b) Ideas of needs would be for (i) consultation on evaluation for projects and problems faced by units at the state and county levels, (ii) a group of stakeholders able to consult and advance the needs of CalSWEC’s evaluation needs, (iii) clarifying how can the university stakeholders get involved

**Motion to have at least one online/virtual committee meeting in-between the face-to-face committee meetings**

- **Motion: Shelby Boston**
- **Second: Sara Michelle Mullen**
- **All in favor, none against, no abstentions**
- **Motion Passed**

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**Conclusions**

- Name of committee changed to “Evaluation and Research”
- Amended charter adopted

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- Agreed to have at least one online/virtual committee meeting in-between in-person committee meetings. Agenda would include follow-up about the ideas proposed: (i) consultation on evaluation for projects and problems faced by units at the state and county levels, (ii) a group of stakeholders able to consult and advance the needs of CalSWEC's evaluation needs, (iii) clarifying how can the university stakeholders get involved
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Action Items	Person Responsible	Deadline
- Set date and time meeting for the online/virtual meeting, dependent on full board, proposed for August 2019 with initial stakeholders.	Kari and Peter, in consultation with Virginia	