



California County Welfare Directors Informational Packet

The state of California has contracted with FPC to make online training available to all California staff and resource parents at no cost to the county or agency.



Dear County Welfare Director,

Starting January 1, 2017, the state of California has contracted with FosterParentCollege.com® to offer in-service and pre-service training courses to all California resource parents at no cost. FosterParentCollege.com will be providing innovative, research-based, interactive online courses, available to your county agency staff and resource parents 24 hours a day, 7 days a week.

California agencies that choose to opt in to FosterParentCollege.com will need to be registered through their local county. The registration process will require little effort from the county. The following pages will give further instruction on how a county can begin this process. FPC staff will be available for individual support and will also be conducting webinars which will provide an overview of how to navigate the management and report system, including how to register members.

FosterParentCollege.com currently offers 54 self-paced online training courses and 11 pre-service courses. The 11 FPC pre-service blended training courses are intended to supplement in-house provider training programs. Over half of these pre-service courses are available in Spanish and the rest should be available by March 2017. FPC courses are built using audio, visual and interactive elements to engage parents to ensure that real learning happens. The instructors for these courses are respected professionals in the fields of social work, psychiatry, psychology, pediatrics and child development. FPC has been endorsed and approved by various national associations and is the first and only online resource parent training center to be rated by the California Evidence-Based Clearinghouse for Child Welfare (CEBC).

We are very honored to serve the resource parents of the state of California and look forward to serving all private and public agencies within the state. If you have any questions, comments or concerns, please contact our office and a staff member will be happy to assist.

- FosterParentCollege.com® Team

Contact: Liz Brooks | 1.800.777.6636 x144 | Liz@northwestmedia.com



Next Steps

- 1) **County Welfare Director:** needs to appoint an FPC County Administrator who will register and monitor the county's agency accounts. *(use form on last page)*
- 2) **Appointed FPC County Administrators:** will be registered by FPC staff and will only be responsible for the small task of registering agencies within their county that wish to use FosterParentCollege.com. *(est. 3-6 hours)*
- 3) **FPC County Administrators:** need to reach out to FPC either by phone or email for administrative training. Once registered and trained, the FPC County Administrator will have access to the FPC management and reporting system. *(est. 2 hours)*
- 4) **FPC County Administrators:** register agencies, add county staff members, navigate the administrative tools and generate reports.
- 5) All registered public and private agencies will be able to provide their resource parents unlimited access to FPC.

We encourage agencies and FPC County Administrators to visit our website to review information on our blended pre-service training, in-service training, workshops, syllabuses, course objectives and more.

Webinar Information

<http://www.fosterparentcollege.com/info/webinar-schedules.jsp>

To review the schedule and sign up for a webinar, please visit the link above or contact: **Sarah Griffins** | **800.777.6636 x118** | email: Sarah@northwestmedia.com



FosterParentCollege.com Internal Structure

C.A.R. Structure – Counties register → Agencies that register → Resource Parents



The structure is set up as a hierarchy, giving each group control of subgroups created under it.

Types of FPC Members

When registering members, the administrator will have the ability to choose a type for each user.

County/Agency Administrators	can create sub-groups, assign staff, observers and trainees; can create and delete member accounts; can schedule and conduct courses, create group discussion topics and upload handouts; can monitor and contact members, access reports, view course content and discussions.
Staff	can schedule and conduct courses, create group discussion topics and upload handouts; can monitor and contact members, access reports, view course content and discussions.
Observers	can monitor and contact members, access reports, view course content and discussions.
Trainees	can select and view courses, review handouts, use electronic notebook, access discussion boards, and print certificates.



California County Registration Form

In preparation for this transition, FPC encourages each county to complete account setup **prior to 1/1/2017**. In order to create an account, the following information is needed.

Please complete and return this form any of the following ways:

Email: Liz@northwestmedia.com | **Fax:** 541.343.0177 | **Phone:** 800.777.6636 x144

COUNTY: _____

COUNTY WELFARE DIRECTOR'S NAME: _____

APPOINTED FPC COUNTY ADMINISTRATOR

NAME: _____

EMAIL: _____

PHONE NUMBER: _____