



County of Sacramento

Dear Prospective Resource Family:

Thank you for your interest in becoming a Resource Family Approval (RFA) home in Sacramento County. There is a great need throughout the state for homes where children in our community, who are unable to remain the care of their parents, can receive safe, stable, nurturing and loving care. We look forward to partnering with you to provide care to these vulnerable children and youth.

We encourage you to begin completing the attached application and paperwork. Once completed and your application is received by our agency, your family will be assigned to an RFA Social Worker, who will contact you to schedule an in-person meeting and assessment at your home.

Please complete and return the following forms in the envelope provided, either by mail or in person to 3701 Branch Center Rd., Sacramento, CA 95827:

- Resource Family Approval (RFA) Application (RFA 01A)
- Resource Family Approval (RFA) Criminal Record Statement (RFA 01B)
- Out of State Child Abuse/Neglect Report Request (LIC 198B)
- Child Abuse Central Index Check for State Licensed Facilities (LIC 198A)
- DMV Record Information Request Form (INF 254)
- Emergency Plan for Foster Family Homes (LIC 610B)
- Facility Sketch (LIC 999)
- Income and Expense Report
- American Indian Ancestry Questionnaire (CS 106B)
- Special Skills Service Request Form (CS 106)
- Self Assessment

Please also be prepared to provide the following:

- Proof of Identity (Driver's License or ID)
- Resource Family Approval Health Screening (RFA 07)
- Resource Family Approval Tuberculosis Screening Questionnaire (RFA 08)
- Verification of Employment and/or Income (Pay stub)
- Proof of vehicle registration and insurance
- Document verifying whether you own or rent the home you are residing in
- History of prior or present status as an approved relative, non-related extended family member, certified home, employee, volunteer or licensee of a community care facility
- Three Reference Letters
- Marriage Certificate, Death Certificate or Divorce Decree

The following are also included for your information:

- Resource Family Approval (RFA) Home Environment Checklist
- Resource Family Approval (RFA) Frequently Asked Questions (FAQ)
- Resource Family Application Clinic Flyer

We look forward to meeting with you and assisting you in becoming a Resource Family Approval (RFA) home for our children. If you have any questions, please contact us at (916) 875-5543.